



# PRIME APPOINTMENTS

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Modern Slavery Policy | 2021

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1. Prime Appointments Limited is committed to eliminating modern slavery, human trafficking, forced labour, and similar human rights abuses.
2. Prime Appointments is committed to ensuring that its staff and any workers it supplies (directly or indirectly) are not subject to behaviour or threats that may amount to modern slavery, human trafficking, forced labour, and similar human rights abuses.
3. **Prime Appointments provides appropriate training and awareness information for all of its staff. In particular:**
  - Our leadership team receive detailed updates from REC identifying and resolving concerns around modern slavery and human trafficking for recruitment businesses.
  - All of our staff receive awareness-raising information around issues involving modern slavery and human trafficking, so that they can bring any concerns they have to the attention of management.
4. Any staff, workers or other parties are strongly encouraged to report any concerns or suspicions that they might have to the Prime Appointments Operations Manager.
5. **Reports surrounding these issues are taken extremely seriously by the senior leadership team, who are committed to ensuring that all investigations shall be prompt and effective. If our investigations reveal any issues, we are committed to taking appropriate action, including but not limited to:**
  - Working with the appropriate organisations to improve standards
  - Removing that organisation from our preferred supplier list
  - Passing details to appropriate law enforcement bodies
6. **We regularly monitor our risks in this area through the use of relevant key performance indicators, including:**
  - The effectiveness of enforcement against suppliers who breach policies
  - The amount of time spent on audits, re-audits, spot checks, and related due diligence, and
  - The level of modern slavery training and awareness amongst our staff.
7. As part of our efforts in this area, we publish a modern slavery statement on an annual basis.
8. We would also recommend reading this in conjunction with our other policies, including our:
  - Corporate social responsibility policy,
  - Whistle-blowing policy.

*This policy was adopted on 31<sup>st</sup> July 2016 after being agreed by the senior leadership team which includes the Managing Director. It is reviewed on receipt of updated guidance from the REC annually.*

